

# ***NEW JERSEY STATE FIREMEN'S ASSOCIATION***

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## **IRS 990 Filing Assistance**

To All Treasurers:

**You are required to file the report online with the IRS by May 15<sup>th</sup>.**

In preparing your 990, 990-EZ or 990-N Income Tax returns please be sure the following items are listed correctly:

Accounting Method – Cash

Section H (990-EZ) you are not required to attach Schedule B. Check this box.

Tax Exempt Status – **501 C 4**

Group Exemption Number – 3118, Form of Organization – Corporation

All 990 & 990-EZ filers are required to complete Schedule “O” if you show Other Revenue or Other Expenses. (990 Part VI Section B Line 11 and Section C Line 19, 990-EZ Line 8 and Line 16).

990-N filing can only be done on-line by the local Association. Go to IRS.GOV and search 990-N to find the instructions.

Filing of the 990EZ or full 990 may require the use of a local Tax preparer, CPA or online service bureau to file online. We have been receiving conflicting information on who is allowed to actually file these reports online and you may not be allowed to file it yourself.

If you have any additional questions, please call our office for assistance.

Please forward, fax, or e-mail a copy of your 990-N, 990-EZ or 990 Income Tax returns to the State Office by June 14<sup>th</sup> to avoid penalties.