

**ABRIDGED REPORT EXECUTIVE COMMITTEE MEETING
NEW JERSEY STATE FIREMEN'S ASSOCIATION
WALL TOWNSHIP, NEW JERSEY
FEBRUARY 25, 2023**

The meeting was called to order by President Ordway at 9:00am, in accordance with the New Jersey Open Public Meetings Act. He stated that notice of this meeting was posted on the New Jersey State Firemen's website as required pursuant to the provisions of the Open Public Meetings Act (Chapter 231, P.L. 1975). The fire exits were pointed out.

Vice President Hankins led everyone in the Pledge of Allegiance.

President Ordway asked for a moment of silence.

Executive Committeeman Mellert gave the invocation.

President Ordway asked Counsel Cavallo to administer the oath of office to Executive Committeewoman Badger.

ROLL CALL:

Roll call was held with all Officers and Executive Committee members present.

APPROVAL OF MINUTES:

The Abridged Minutes and Verbatim Minutes of the November 19, 2022, Executive Committee Meeting were approved as distributed on a motion by Executive Committeeman Handlin, seconded by Executive Committeeman Fazekas. Motion carried.

COMMUNICATIONS:

Secretary Pelaia said there were no current communications other than those in your packet. A motion was made to accept the correspondence submitted, by Executive Committeeman Roemmich, seconded by Executive Committeeman Lane. Motion carried.

LIFE MEMBERS: None

OFFICERS REPORT:

Vice President Hankins reported the following:

1) He thanked all the executives for submitting the Caucus dates and locations. They are now posted on our website.

2) He thanked all the Executives that signed up for the Field Exams. More executives are needed, and he asked those who haven't signed up and are available to let him know.

Secretary Pelaia Reported the following:

- 1) He reminded everyone that the Active Membership Reports are due in the office or postmarked by February 28, which is this coming Tuesday. He also stated that of the Active Membership Reports already submitted, 10%, had to be returned due to mistakes, mostly because the secretaries did not read the instructions.
- 2) Election petitions for Officers, Executive Committee, and those Firemen's Home Managers whose terms are expiring are due in the State Office by June 1, 2023.
- 3) The Compendium is currently being updated and will be put online in several weeks.
- 4) We will be voting under Applications to remove Companies 1, 2 and 3 of the Union FRA# 365, since they are no longer active.
- 5) Executive Committeeman Handlin inquired about when the Secretary Treasurer Manual will be back online. President Ordway responded that it will be online shortly after the Compendium is posted. He mentioned that there will be a separate Secretary's Manual and a separate Treasurer's Manual.

First Assistant Secretary Martone: No Report.

Second Assistant Secretary Dreby's Report: He sent out a letter to treasurers regarding what he is looking for when he reviews the bank statements.

Treasurer Mullen's Report: The audits of the Regular Account and Retirement Accounts for the second quarter have been received and distributed to the Executive Committee. The Auditors have now started the third quarter audits for the current fiscal year. He also stated that he is working with the IRS on the penalties issued to associations who filed their IRS FORM 990 manually rather than on-line in the 2021 filing. **PLEASE REMEMBER: the 2022 filings for the 990N, 990EZ and 990 must be submitted online.** Everyone was reminded that a copy of your 990's or a copy of your extensions must be submitted to the IRS by May 15, 2023 and to us by June 14, 2023. He also mentioned that he is in the process of getting Direct Deposit for the current officers, staff, executives, and pensions.

Field Examiner Hollingsworth's Report: The written report is in the packets. She thanked all the executives who signed up to assist with the Field Exams. There have been several inquiries as to why some exams were done last year and are being scheduled again this year. She explained that due to the pandemic, we are trying to catch up and get back on schedule. After this year we will be caught up and back to the three-year cycle.

Counsel Cavallo's Report: No report for the open meeting but he will report on current litigation in Executive Session.

Assistant Counsel Morris's Report: Counsel Morris informed everyone he submitted updated Records Retention requirements. They are in your packets and will be attached to these minutes.

President Ordway's Report: He had no written report but reported the following:

- 1) The office will be closed on April 7th for Good Friday.
- 2) We need to set up workshops for the local association officers.
- 3) The Convention Delegates submission must be completed online with a due date of May 1, 2023.
- 4) First Quarter Relief Report is due by April 30. It must be done online.
- 5) The 2023 Convention will be a two day Convention in September unless something major occurs. Convention registration will be held both days between 7:00am and 11:00am. The Memorial Service and Convention Business will be on Friday, beginning at 11:00am. Saturday, there will be voting from 7am to 11am. We are also looking to do a Secretary/Treasurer workshop for those wishing to attend on Saturday morning. We will know more by the next Executive Committee Meeting.
- 6) The 16 year and 2-year financial analyses are included in the packets.
- 7) We will be updating the online screens for the submittal of online reports before next year.
- 8) President Ordway acknowledged the staff in our office (Beth, Brittany, Denise, and Jennifer) for their diligence in checking and correcting the reports submitted and contacting the local officers when they needed to.

COMMITTEE REPORTS:

ADVISORY/ SPECIAL / SUPPLEMENTAL COMMITTEE: Executive Committeeman Mellert stated that there is a report in the packet.

DELEGATE AND LIFE MEMBER COMMITTEE: Executive Committeeman Roemmich said he had no report for this meeting. There will be a report at the next meeting.

FINANCE COMMITTEE: Treasurer Mullen reported that the Finance Committee Report is in your packet. The Finance Committee found everything in order.

HEALTH CARE ASSISTANCE COMMITTEE: The report has been submitted.

INVESTMENT COMMITTEE: There is a report in your packet. Chairman Handlin reported that the movement of funds between accounts has been put on hold at this time, for further review of interest rates. President Ordway then mentioned to everyone that Valley Bank, the bank which is the State Association's bank has a current interest rate on checking accounts of 4.5%. Treasurers looking for a new bank should investigate Valley Bank.

LEGISLATIVE: First Assistant Secretary Martone reported that he, President Ordway, and President Hankins attended the Senate Committee hearing on February 9 to support the Volunteer Cancer Bill. The bill was released from Committee, and they are looking forward to speaking with the bill's sponsors. A Legislative Committee Meeting will be scheduled after that.

LONG RANGE PLANNING COMMITTEE: No report.

PENSION COMMITTEE: Treasurer Mullen reported that the committee met this morning. There are two pending items. They have a retirement coming up at the end of September and are considering the various options to offer. The committee also approved President's Ordway recommendation to budget an additional \$900,000.00 to get closer to the unfunded investment benefits of the Pension System.

RESOLUTION COMMITTEE: We have received one resolution so far. The deadline for submitting resolutions is May 1.

SALARY COMMITTEE: No report. The committee will be meeting before the next meeting with a recommendation for the next fiscal year.

FIRE SAFETY COMMISSION – Chairman Naylis reported on the highlights of the January Fire Commission Meeting (minutes attached). They are currently looking to update the Fire Safety Act, which is 40 years old. He also raised a question to the Commission relative to the evaluation of sprinkler systems, which was referred to the Codes Council.

APPLICATIONS:

- 1) Executive Committeeman Mazzarella requested that Helmetta be taken off Review, provided that their Membership Report is received by February 28. He then made the motion, seconded by Executive Committeeman Mellert. **PASSED.**
- 2) Secretary Pelaia stated that we received a request to remove Companies 1, 2 and 3 from the Union FRA #365, since they are no longer active fire companies. A motion was made by Executive Committeeman Florio, seconded by Executive Committeeman Kelly. **PASSED.**
- 3) Executive Committeeman Naylis made a motion that Washington Twsp. FRA# 455 be removed from review, as they are back on track. This was seconded by Executive Committeeman Otterbein. **PASSED.**
- 4) Audubon Park: Secretary Pelaia forwarded them an application for a new association but has not heard back from them. Executive Committeeman Figueroa is following up with them.
- 5) Hillsborough: Secretary Pelaia has sent them an application for a new company; Executive Committeeman Kurdyla is following up with them.

FIREMEN'S HOME COMMITTEE: There are two reports, and they are in the packets. Chairman Otterbein also reported on the joint meeting with our home committee and their committee, which went very well. Another meeting has been set for next month.

COMPENDIUM COMMITTEE: A report is in the packet.

1) Chairman Walker reported that Counsel Cavallo has submitted the definition of "Moral Turpitude" for the new section under "Discipline and Suspension" in the Compendium. Executive Committeewoman Badger inquired whether a member who commits a crime and no longer belongs to a fire department can be removed from the association rolls. The answer is that if the member is not qualified, then the association can remove the member. If the member is qualified, then there needs to be a hearing in front of the Advisory Committee. Counsel Cavallo then reiterated that any action with this new section can only be taken if the crime is committed after the approval of the addition of the new section by the Executive Committee.

2) There was a discussion regarding members who are injured in the line of duty and cannot return to the fire department and are not qualified. It was determined that the following be added to the Compendium: "Article VII, Section 4 : If the surviving spouse, civil union partner, or domestic partner was living separately, and maintaining a separate residence from his or her spouse, civil union partner or domestic partner, at the time of death, then their eligibility for Relief and/or Health Care shall be determined by the Advisory Committee."

3) The committee was asked to investigate if a scale similar to the scale for the Burial Benefit can be put into place with Relief Applications. They felt this would be too cumbersome to manage. The Committee recommended that if an association has over one million dollars in assets, that association will be responsible for paying the Special Relief to the applicant from its treasury once the Advisory Committee approves the application and payment.

4) The Committee discussed a change in Subsidy Payments. Currently, associations on subsidy receive \$10,00.00 if their assets are below \$50,000.00. The committee recommends that subsidy be increased to \$17,500.00 if their assets are below \$50,000.00.

5) Assistant Counsel Morris prepared a new Document Retention report which will be part of the Compendium Appendix.

B) The committee reviewed the percentages for per diem firefighters. It was decided that this is a local issue, and we will accept what the locals report.

6) Chairman Walker announced that the updated Compendium is going to be put online so that it can be updated more frequently.

OLD BUSINESS:

1) President Ordway reminded everyone that the motion that passed last meeting, regarding removing members from the rolls who have five continuous years of 0% towards qualification, does not go into effect until **2024.**

2) At the last meeting, the motion regarding Moral Turpitude was tabled. A motion was made by Executive Committeeman Kelly, seconded by Executive Committeeman

Handlin, to remove the motion from the table. **Passed 21-0.** Secretary Pelaia then read the motion. The motion stated that the Compendium Committee brought forward that we are looking at discipline for members who are convicted for acts of Moral Turpitude. President Ordway then asked for discussion on the motion. Executive Committeeman Naylis stated that he feels that too much is left up to interpretation by various parties. He asked for a no vote on the motion. Executive Committeeman Kelly then asked if procedures are in place to remove the member. President Ordway said that the local association must first bring the charges and then the Advisory Committee will hold a hearing and forward to the Executive Committee their decision for final approval. **On a Roll Call Vote Passed 20-1.**

4) Executive Committeeman Handlin inquired about the resolution regarding the Firemen's Home that was approved at the 2021 Convention. President Ordway stated that Senator Bucco has the bill drafted and that we will be meeting with him shortly. It was said that Senator Bucco is happy that our association and the Firemen's Home are working together and sharing each other's differences. Executive Committeeman Kelly asked if that is a genuine sense between both committees and Chairman Otterbein said yes.

5) Executive Committeeman Spiegel inquired about the Cancer Screening pilot program. President Ordway responded that it is part of the legislative bill that we are working on.

EXECUTIVE SESSION: At 10:32am, a motion was made by Executive Committeeman Naylis, seconded by Executive Committeeman Florio, that we move to Executive Session. **PASSED 21-0.**

At 10:52am, a motion was made by Executive Committeeman Naylis, seconded by Executive Committeeman Florio, to return to the open meeting. **PASSED 21-0.**

NEW BUSINESS:

1) The Compendium Committee made a recommendation that the associations with a one million dollar balance as of December 31, 2022, pay out any Special Relief that is approved by the Advisory Committee from their own treasury. For associations under a one million dollar balance on December 31, 2022, Special Relief will continue to be paid by the state office. A motion was made by Executive Committeeman Kurdyla, seconded by Executive Committeeman Phillips, that we agree with the Compendium Committee's recommendation. **On a Roll Call Vote Passed 16-6.**

2) A motion was made by Executive Committeeman Kelly, seconded by Executive Committeeman Mazzarella, that we approve the Compendium Committee's recommendation that we increase the subsidy payments from \$10,000.00 to \$17,500.00. **On a Roll Call Vote Passed 21-0.**

3) A motion was made by Executive Committeeman Scheuer, seconded by Executive Committeeman Handlin, not to seat Sea Isle City FRA # 329 at the 2023 Convention for failure to submit the Financial Standing Report by the deadline of February 20, 2023. **On a Roll Call Vote Passed 21-0.**

4) A motion was made by Executive Committeeman Walker, seconded by Executive Committeeman Lane, to have the State Officers act on the Executive Committee's

behalf, to unseat any association submitting any future reports that are received past the deadline date. **On a Roll Call vote Passed 21-0.**

5) A motion was made by Executive Committeeman Kelly, seconded by Executive Committeeman Otterbein, to concur with the Compendium Committee's recommendation that Article VII section 7 be changed to add spouse, civil union partner, domestic partner was living separately maintaining separate residence. **On a Roll Call vote Passed 21-0.**

6) Executive Committeeman Kurdyla inquired if we can use electronic signatures in getting reports prepared. President Ordway responded that it will be looked into.

7) There was discussion as to whether the Caucus allowance for the Executive Committee should be increased. A new schedule was distributed by Executive Committeeman Roemmich. President Ordway asked that this item be deferred until the next Executive Committee Meeting so that the Executive Committee can review it. Executive Committeeman Naylis inquired if the money for an increase is in the budget. President Ordway explained that the allowance is calculated every year after the Membership Reports are received.

8) Executive Committeewoman Badger asked for a report so the Executive Committee could search in their county for deceased members. President Ordway responded yes, that is a simple programming change.

PUBLIC COMMENT: Ms. Noor, a representative from Medical Essential Diagnostic, a program similar to Deborah and Captain Buscio, addressed the Executive Committee. She explained their program and some of the highlights. They have a mobile unit that can come out to do the screenings in addition to four stationary offices. They also accept whatever your health insurance pays.

There were no other speakers.

GOOD OF THE ORDER:

1) President Ordway said we accomplished a lot today and thanked the Executive Committee for all their hard work.

2) Executive Committeeman Speigel thanked everyone for their condolences on the death of his father. He also mentioned that he was very appreciative of the Health Care Reimbursement Program.

3) Executive Committeeman Otterbein said that the family of Frank Norton, a member of the West Caldwell FRA, who currently passed away, also thanked us for the Health Care Reimbursement Program. He was in a nursing home for 14 months and the program aided them tremendously.

4) President Ordway again reminded everyone that the petitions for Officers, Executive Committee and for Board of Managers to the Firemen's Home are available here at the meeting and online. The deadline for filing for a position to have your name printed on the ballot is due June 1, 2023.

5) Field Examiner Hollingsworth reminded the Executive Committee that she needs more help at the Field Exams and those who are available should see her.

6) Vice President Hankins mentioned that at 1:00pm, the New Jersey Fire Museum will be honoring Black Fire Chiefs for Black History Month.

ADJOURNMENT: With no other business to be discussed, the meeting was adjourned at 11:19 on a motion by Executive Committeeman Handlin, seconded by Executive Committeeman Florio.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'T. Pelaia', written over a faint circular stamp.

Thomas J. Pelaia
Secretary

NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South, Wall Township, NJ 07727

DATE OF MEETING: February 25, 2023

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		PRES	ABS										
NAME	TITLE			Vote #1 - Approval of Compedium change for removal of member - New Section C in Article XI - Discipline.	Vote #2 - Approval for Specail Relief to be paid by locals with over a million dollars in their Associations.	Vote #3 - Approval in amount that Subsidy Associations will receive, increased to \$17,500.							
								YES	NO	YES	NO	YES	NO
ROBERT F. ORDWAY	PRESIDENT	X											
JOSEPH T. HANKINS	VICE PRESIDENT	X											
THOMAS J. PELAIA	SECRETARY	X											
BRIAN E. MARTONE	1ST ASS'T SECY	X											
RICHARD K. DREBY	2ND ASS'T SECY	X											
EDWARD R. MULLEN	TREASURER	X											
JENNIE HOLLINGSWORTH	FIELD EXAMINER	X											
FRANK P. CAVALLO, JR.	COUNSEL	X											
GEORGE M. MORRIS	ASS'T COUNSEL	X											
				YES	NO	YES	NO	YES	NO				
CINDY L. BADGER	ATLANTIC	X		X		X		X					
GERARD J. NAYLIS	BERGEN	X			X		X	X					
STEPHEN C. FAZEKAS	BURLINGTON	X		X		X		X					
NORMAN F. FIGUEROA, JR.	CAMDEN	X		X			X	X					
DANIEL F. SPEIGEL	CAPE MAY	X		X		X		X					
JAMES F. REEVES	CUMBERLAND	X		X		X		X					
RICHARD C. OTTERBEIN	ESSEX	X		X			X	X					
GLENN D. ROEMMICH	GLOUCESTER	X		X		X		X					
LAWERENCE J. HANDLIN	HUDSON	X		X			X	X					
JOHN R. PHILLIPS	HUNTERDON	X		X		X		X					
JOSEPH M. LENARSKI	MERCER	X		X			X	X					
ANDREW MAZZARELLA	MIDDLESEX	X		X			X	X					
ROBERT J. KELLY	MONMOUTH	X		X		X		X					
EUGENE T. MINELL	MORRIS	X		X		X		X					
JOSEPH JUBERT	OCEAN	X		X		X		X					
JOHN V. LANE	PASSAIC	X		X		X		X					
FRANCIS X. WALKER, JR.	SALEM	X		X		X		X					
ALLEN F. KURDYLA	SOMERSET	X		X		X		X					
DANIEL L. SCHEUER	SUSSEX	X		X		X		X					
NICHOLAS J. FLORIO	UNION	X		X		X		X					
KONRAD A. MELLERT	WARREN	X		X		X		X					
TOTALS		30	0	20	1	15	6	21	0				

GUESTS: Past Secretary, Sanford Weinberg
 Past Field Examiner, James Kenny
 Garrick Miller, Middlesex County Firemen's Home Manager
 Gary Keyser, Morris County Firemen's Home Manager
 Roger Hull, Ocean County Firemen's Home Manager
 Michael Cleary, Jersey City Relief Assoc.

Jim Butler, Fairhaven Relief Assoc.
 Mark Belles, Morris Plains Relief Assoc.
 Nick Lombardi, Piscataway Relief Assoc.
 Artie Hayducka, Piscataway Relief Assoc.
 Rich Weil, Lakewood Relief Assoc.
 Bob Sorino, Lakewood Relief Assoc.

NEW JERSEY STATE FIREMEN'S ASSOCIATION

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DATE OF MEETING: February 25, 2023

PAGE: 2 of 2

PRES ABS

						Vote # 4 - Not Seat Sea Isle City # 329 for the 2023 Convention.		Vote # 5 - Allow Officers to Not Seat any Association that misses upcoming deadline for reports due.		Vote # 6 - Approval of Compedium Change to Article VII Section 4 - Surviving Spouse.	
						YES	NO	YES	NO	YES	NO
ROBERT F. ORDWAY	PRESIDENT										
JOSEPH T. HANKINS	VICE PRESIDENT										
THOMAS J. PELAIA	SECRETARY										
BRIAN E. MARTONE	1ST ASS'T SECY										
RICHARD K. DREBY	2ND ASS'T SECY										
EDWARD R. MULLEN	TREASURER										
JENNIE HOLLINGSWORTH	FIELD EXAMINER										
FRANK P. CAVALLO, JR.	COUNSEL										
GEORGE M. MORRIS	ASS'T COUNSEL										
CINDY L. BADGER	ATLANTIC					X		X		X	
GERARD J. NAYLIS	BERGEN					X		X		X	
STEPHEN C. FAZEKAS	BURLINGTON					X		X		X	
NORMAN F. FIGUEROA, JR.	CAMDEN					X		X		X	
DANIEL F. SPEIGEL	CAPE MAY					X		X		X	
JAMES F. REEVES	CUMBERLAND					X		X		X	
RICHARD C. OTTERBEIN	ESSEX					X		X		X	
GLENN D. ROEMMICH	GLOUCESTER					X		X		X	
LAWERENCE J. HANDLIN	HUDSON					X		X		X	
JOHN R. PHILLIPS	HUNTERDON					X		X		X	
JOSEPH M. LENARSKI	MERCER					X		X		X	
ANDREW MAZZARELLA	MIDDLESEX					X		X		X	
ROBERT J. KELLY	MONMOUTH					X		X		X	
EUGENE T. MINELL	MORRIS					X		X		X	
JOSEPH JUBERT	OCEAN					X		X		X	
JOHN V. LANE	PASSAIC					X		X		X	
FRANCIS X. WALKER, JR.	SALEM					X		X		X	
ALLEN F. KURDYLA	SOMERSET					X		X		X	
DANIEL L. SCHEUER	SUSSEX					X		X		X	
NICHOLAS J. FLORIO	UNION					X		X		X	
KONRAD A. MELLERT	WARREN					X		X		X	
TOTALS						21	0	21	0	21	0

NEW JERSEY STATE FIREMEN'S ASSOCIATION

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Joseph T. Hankins, Vice President
Edward R. Mullen, CPA, Treasurer
Frank P. Cavallo, Esq., Counsel

Thomas J. Pelaia, Secretary
Brian E. Martone, 1st Asst. Secretary
Richard K. Dreby, 2nd Asst. Secretary
Jennie Hollingsworth, Field Examiner

SECRETARY'S REPORT

November 25, 2023

In addition to the normal duties performed by the Secretary I report the following:

- 1) Along with our office staff, processed the Annual Membership Reports.
- 2) Attended the Compendium Committee Meeting, and several Advisory Committee meetings.
- 3) Along with President Ordway and Executive Committeeman Otterbein attended a meeting with the Chief and Secretaries of South Orange FRA #341 and Maplewood FRA #199 regarding both Fire Departments merging and forming the South Essex Fire Department. As what was done when the North Hudson Fire Department merged several years ago, both Associations will remain separate and new members will join the Association of the first company (Maplewood or South Orange) in which they are assigned to.

Respectfully submitted,

Thomas J. Pelaia

Thomas J. Pelaia
Secretary

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Richard K. Dreby, 2nd Asst. Secretary
Jennie Hollingsworth, Field Examiner

February 25, 2023

FIELD EXAMINERS REPORT

The following applications for Supplementary Relief, Special Relief, and Health Care were processed thus far in 2023.

Applications	Received	Approved	Denied	Active Claims	Amount Paid YTD
Special Relief	21	19	1		\$ 92,699.00
Supplementary Relief	10	9	1		\$ 112,875.00
Health Care	66	66	0	365	\$ 1,869,954.89

- In your packet you will see a breakdown of the special and supplemental relief given thus far in 2023.
- In your packet you will see the sign-up sheet for Field Exams. It is critical that we have enough Executives to complete the exams in a timely manner. Please let me know ASAP which exams you will be able to attend. There are only 10 field exams this year.
- As the financials are now completed, if you have any suggestions for next year, please send me an email as there are a few issues I have seen.
- If anyone is interested in doing a training session, please let me or an officer know. There are MANY new officers and MANY questions I am getting.

Sincerely,

Jennie Hollingsworth

Jennie Hollingsworth
Field Examiner

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Richard K. Dreby, 2nd Asst. Secretary
Jennie M. Hollingsworth, Field Examiner

The following retention requirements exist for local relief associations:

- | | |
|--|---------------------------------|
| A. Financial Records: | Retain for 7 Years |
| B. Account Ledgers: | Must be Permanently Maintained. |
| C. Bank Books, Statements, checks, deposit slips, and similar financial transaction documents: | Retain for 7 years. |
| D. Yearly Financial Report: | Must be Permanently Maintained. |
| E. Monthly Financial Report: | Retain for 3 Years |
| F. Relief Applications: | Retain for 7 Years |
| G. Correspondence: | Generally 3 years |
| H. Minutes: | Must be Permanently Maintained |
| I. Abridged Minutes: | Retain 1 Year |
| J. Membership Records (Master List): | Retain 3 Years |
| K. Active Membership Report (Green Sheets): | Retain 3 Years |
| L. OPRA Request and Responses: | Retain 3 Years |

Electronic Correspondence – As previously discussed, electronic communications should be maintained on Local Association accessible networks so that such communications regarding Association business can be preserved. If they have not done so already following my January 2022 communication Local Associations should immediately work with their municipality, fire district, fire department or fire company to establish these accounts. Association members should avoid using electronic communication options, such as text messaging, to conduct Association business because of the difficulties with preservation requirements.

While it is fine to have documents scanned as a backup, any document identified above with a lifetime preservation period must be maintained in a hardcopy form. Efforts to protect the documents from fire and flood damage should be made. Associations should also be wary of the electronic system being used for a backup. For example, a series of government agencies previously backed-up documents to disks and compact discs and are now experiencing difficulties finding computers that still read such devices. Further “the cloud” is simple another computer in another location and efforts must be taken to ensure that all privacy is maintained if documents are being scanned and stored electronically.

Should you have any questions on the above or a document not listed, please call the office.

Updated: February 2023

REPORT OF ADVISORY COMMITTEE
 TO THE OFFICERS AND MEMBERS OF THE EXECUTIVE COMMITTEE
 QUARTER ENDING: DECEMBER, 31 2022

CLAIMS FILED BETWEEN OCTOBER 01, 2021 AND DECEMBER 31, 2021	249	
CLAIMS FILED BETWEEN OCTOBER 01, 2022 AND DECEMBER 31, 2022	260	
CLAIMS PAID FOR PERIOD OCTOBER 01, 2021 TO DECEMBER 31, 2021	164	
CLAIMS PAID FOR PERIOD OCTOBER 01, 2022 TO DECEMBER 31, 2022	248	
CLAIMS PAID FOR PERIOD OCTOBER 01, 2021 TO DECEMBER 31, 2021	164	\$1,912,458.00
CLAIMS PAID FOR PERIOD OCTOBER 01, 2022 TO DECEMBER 31, 2022	248	\$2,881,424.67
1 - WIDOW	125	\$1,513,755.00
2 - DAUGHTER	49	\$495,383.33
3 - SON	45	\$460,479.25
4 - MOTHER	1	\$12,000.00
5 - FATHER	1	\$36,000.00
6 - UNDERTAKER	24	\$246,581.09
H - NEPHEW	1	\$7,245.00
I - COUSIN	1	\$1,890.00
M - WIDOWER	1	\$12,000.00
N - CAREGIVER	10	\$89,998.00
Q - BROTHER	1	\$2,610.00
T - SISTER-IN-LAW	1	\$3,483.00
	248	\$2,881,424.67

EXPLANATION - NO CLAIMS

NO CLAIMS WERE FILED

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Edward R. Mullen, CPA, Treasurer
Thomas J. Pelaia, Secretary
Brian E. Martone, 1st Asst. Secretary
Richard K. Dreby, 2nd Asst. Secretary
Frank P. Cavallo, Esq., Counsel

ADVISORY COMMITTEE

Konrad Mellert
Francis X. Walker
James Reeves Jr.,
Edward R. Mullen, CPA, Secretary-Treasurer
Jennie Hollingsworth, Field Examiner
Gary D. Schwartz, M.D. Consultant

Date: February 25, 2023

To: Executive Committee

From: Special Relief Committee

The Special Relief Committee Report

- February 25, 2023
- Applications Approved YTD: 20
- For a total of \$92,699.00

<u>YEAR</u>	<u>SUMMARY APPROVED</u>	<u>TOTAL PAYOUT</u>
2011	155	\$177,774.00
2012	172	\$197,225.86
2013	117	\$140,500.00
2014	133	\$146,516.34
2015	138	\$143,550.00
2016	135	\$131,000.00
2017	180	\$396,632.00
2018	168	\$357,819.13
2019	197	\$400,192.69
2020	206	\$867,283.00
2021	178	\$812,217.00
2022	159	\$757,456.00

Respectfully Submitted,

Konrad Mellert

Konrad Mellert, Chairman

NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South • Wall Township, New Jersey 07727-3934

Telephone: (732) 798-8137 • (800) 852-0137

Fax: (732) 938-2580

Robert F. Ordway, President
Joseph T. Hankins, Vice President
Edward R. Mullen, CPA, Treasurer
Frank P. Cavallo, Esq., Counsel

Thomas J. Pelaia, Secretary
Brian E. Martone, 1st Asst. Secretary
Richard K. Dreby, 2nd Asst. Secretary
Jennie M. Hollingsworth, Field Examiner

February 6, 2023

Robert F. Ordway, President
New Jersey State Firemen's Association
1711 Route 34 South
Wall Township, NJ 07727-3934

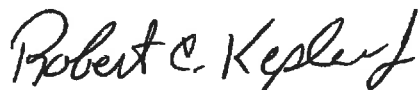
Dear Mr. President:

A regular meeting of the Finance Committee was held on February 6, 2023 at the office of the Association. At that time, the accounts of the Association were audited for the Second quarter ending December 31, 2022. Treasurer Edward R. Mullen was available as needed and cooperated fully with the Committee in providing satisfactory answers to any questions that arose during the audit.

The reviews covered the reconciliation of all checks, vouchers, ledger entries and bank statements for the General fund, Burial Fund, Pension, General Checking, Assessment and Special Relief accounts. The Association income documents, bank statements, and credit and debit documents were found to be accurate and in satisfactory condition.

The Committee considers the accounts of the Association to be in satisfactory condition and has no recommendations to make at this time.

Very truly yours,



Robert C. Kepler, Jr., Chairperson



Edward A. Pettit, Jr.

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Brian E. Martone, 1st Asst. Secretary
Richard K. Dreby, 2nd Asst. Secretary
Jennie Hollingsworth, Field Examiner

Date: February 25, 2023

To: Executive Committee

The Health Care Committee Report:

HEALTH CARE

NEW CLAIMS Y/T/D 66 OF THAT

FIREFIGHTER Y/T/D 40

SPOUSE Y/T/D 26

PAID YTD \$1,869,954.89

ACTIVE CLAIMS TOTAL – 364 OF THAT

ADULT DAY CARE – 4 – ASSISTED LIVING – 88 – IN HOME CARE – 219 – NURSING HOME 52

HEALTH CARE

2017	35	\$ 99,600.06
2018	44	\$ 141,376.99
2019	71	\$ 329,791.83
2020	87	\$ 1,566,201.17
2021	190	\$4,052,639.95
2022	272	\$8,296,092.42

Sincerely,

James Reeves

James Reeves
Health Care Committee

NEW JERSEY STATE FIREMEN'S ASSOCIATION

1711 Route 34 South • Wall Township, New Jersey 07727
Telephone: (800) 852 0137

Robert F. Ordway, President
Joseph T. Hankins, Vice President
Edward R. Mullen, CPA, Treasurer
Frank P. Cavallo, Esq., Counsel

Thomas J. Pelaia, Secretary
Brian E. Martone, 1st Asst. Secretary
Richard K. Dreby, 2nd Asst. Secretary
Jennie M. Hollingsworth, Field Examiner

Legislative Committee Report February 25, 2023

To: Officers & All Members of the Executive Committee,

The 2022-2023 Legislative Session has a total of 9,174 bills introduced so far as of this report. The Legislative Committee is currently tracking 149 bills that relate to the fire service. The Governor has signed 166 bills into law and has twelve bills sitting on his desk. None of our tracked bills have been signed into law since the last Executive Committee Meeting. We are currently at four of our tracked bills that have been signed into law for this Legislative Session.

President Ordway, Vice President Hankins, and I attended the Senate Community & Urban Affairs Committee in Trenton, on February 9, 2023, to support one of the Cancer Screening Bills for Volunteer Firefighters. S-3405 was released by committee with amendments. President Ordway, Vice-President Hankins, Second Assistant Dreby, and I continue to meet with members of the Senate and Assembly concerning this new legislation for Cancer Screenings for Volunteer Firefighters.

I have not set a date yet for the annual Legislative Committee Meeting, but as soon as I do, I will forward it out to everyone.

Respectfully Submitted,



Brian E. Martone
Legislative Committee Chairman
First Assistant Secretary

New Jersey Fire Safety Commission Meeting Report

Wall Township, NJ – The New Jersey Fire Safety Commission held its bi-monthly meeting on January 18, 2023 at the headquarters office of the New Jersey State Firemen’s Association in Wall Township, NJ. Director Rich Mikutsky, the NJ Fire Marshal and Lou Kilmer, head of the Bureau of Fire Code Enforcement were in attendance as well as a majority of the members of the commission.

Director Mikutsky reported that there have been a number of retirements at the division and that restaffing continues. He also stated that there were numerous successful holiday fire safety demonstrations throughout the state over the holiday season. For future reference he noted that the holiday fire safety demonstration particularly including a Christmas tree burn have already been scheduled for November 20, 2023. More information will be available on this event at some point in the future.

The division sponsored a conference on energy safety and electric vehicles at the Montclair FD headquarters in December. The conference highlighted the need for the fire service to be cognizant of the expanding use of energy storage systems (ESS) in both existing buildings as well as new construction. ESS present significant challenges for the fire service and will likely continue to in the future.

The Channel 7 Operation Save-A-Life smoke detector program will be continuing in 2023 in co-operation with the division and local fire service agencies. This program provides free smoke detectors and is especially directed to aid at risk and underserved population segments. Early warning devices such as smoke detectors are proven life savers.

The *Fire Focus* newsletter for the winter and spring will be returning. This e-version may be viewed on the NJ DFS website.

New Jersey Weekend at the National Fire Academy in Emmitsburg, Maryland will be April 29 and 30, 2023. Sign up information will be forthcoming shortly. There will be multiple course offerings. Those planning on attending should block out the time needed on their schedules now and sign up as soon as the enrollment period opens. This is a very popular training opportunity and fills up quickly so make sure that you enroll early.

The Fire Stat sessions hosted by the division are being moved to the first and third Wednesday of the month starting at 9:30 a.m. These informational briefings provide timely and up to the date guidance for the fire service.

The director reviewed a number of statistics pulled from the state’s NFIRS data. Of specific interest is that there were a total of 62 fire fatalities in 2022. While this figure continues to show downward trend in fire deaths the director stressed the ongoing need to stress and promote fire safety at all times of the year. He noted that as of the fire commission meeting there had already been 9 fire deaths in New Jersey in 2023.

The division also conducted 387 fire investigations in 2022 and there were 83 reported school fires last year. The division's Bureau of Fire Department services is working on school security services and shooting events.

Bureau Chief Lou Kilmer reported that Dan Timmerman had been promoted to the position of Fire Code Specialist and will be working to address complex code issues as they arise and will be a resource for local fire code officials and the DFS.

The division is working on a number of issues of concern including RIMS, local assistance, penalties and mobile food trucks. The division is also looking for the new computer system to be in place by March 31.

Regarding the turnover of Fire Officials Kilmer noted that towns have 45 days to appoint a new fire official when an existing fire official retires or moves on. A town may get a 30-day extension to fill the position if needed such as when the town is in the hiring phase for the new fire official. Failure to have a properly appointed fire official may result in the division having to assume jurisdiction to assure continuity of operations for fire code enforcement.

4 new inspectors have been hired effective January 17 and the division continues to attempt to fill vacancies. Anticipated revenue figures for 2023 budgeting cycles have been released.

There continues to be questions regarding nonowner-occupied sober living facilities. These buildings are R-3 type occupancies and are required to be inspected. Some local enforcing agencies may be pressured by their jurisdictions regarding these types of residences. Regardless of that local sentiment these buildings must be inspected.

There is no new information available regarding the issue of radiator covers and burn prevention. The division is continuing to work on re-establishing the peer review board for fire officials and fire inspectors. Kilmer also spoke briefly regarding the school suppression survey that was distributed to schools. This survey looks to identify schools that have suppression and to what extent that suppression exists. More importantly, the survey will help to identify school buildings that lack fire suppression so the students may be better protected by the installation of fire suppression systems.

Kilmer concluded his remarks by saying the division is continuing to work on updates to the Uniform Fire Safety Act. This act was enacted in the early 1980's and led to the creation of the then Bureau of Fire Safety which is now the Division of Fire Safety. The act also led to the enactment of the Uniform Fire Code and fire code enforcement plus subsequent fire safety actions such as training and education certification including instructor certification, firefighter and associated certifications, fire inspector and fire official certification, fire protection contractor certification, public fire safety education, firefighter health and safety, and statistical fire data collection. There is a recognition that many things have changed with respect to the

areas covered in the Uniform Fire Safety Act over the past 40 years and the time has come to update the legislation that led to what we now deal with regarding fire safety.

The Codes Advisory Council reported they are still waiting for the 2018 edition of the fire code to be released by the Governor's office. The council is working on sub-chapter 4 and anticipates changes should be ready by mid-2023. Other areas being worked on by the Codes Advisory Council include cooking vendors, standardized forms for fire protection inspections, and public works contractors.

The Training and Education Advisory Council is examining the potential of having a Firefighter 2 challenge examine for instructors who do not have Firefighter 2 certification. This would not be a Pro Board certification examine. This advisory council is also exploring the development and creation of a strategic plan for training.

Commissioner Jerry Naylis asked what action if any is being taken regarding evaluation of automatic sprinkler systems. Naylis mentioned that in many cases he encounters sprinkler systems that are less than adequate or have design flaws. He noted that the current code references NFPA 25 for inspection, testing and maintenance (ITM) of water-based fire protection systems such as sprinkler systems. Contractors are quick to point out the NFPA 25 states it is not a design evaluation standard and as such contractors do not identify or mention anything related to design considerations in their ITM reports. So, in cases where there is a change in occupancy or operation design considerations are often not addressed. An example would be where the type of storage in a warehouse changes from a Class 1 or Class 2 commodity to a plastics or combustible liquid storage no changes are made to the sprinkler system because no evaluation as to the adequacy of protection is done. In these cases, the change should trigger a referral to the fire protection sub-code official for a reevaluation. Naylis asked that the Codes Advisory Council review this matter and provide suggestions for how issues such as this can be addressed by fire code enforcement inspectors. Additional examples included the use and placement of correct sprinklers. The matter was referred to the council with a request for a report at the next fire commission meeting.

Commissioner Paul McGrath is now the new chairman of the Public Education Advisory Council. He noted that this council will be looking for new members going forward.

Commissioner Richard Blohm spoke regarding the Firefighter Health and Safety Advisory Council. Blohm mentioned that there is concern particularly regarding how to determine whether a firefighter is impaired and what constitutes impairment. This question is being discussed in light of recent changes in state law regarding the use of cannabis. There was no resolution regarding a definite threshold that would determine if a firefighter was indeed impaired. The commission does have a special committee looking into this issue but nothing concrete has been identified thus far.

Blohm also reported that PEOSH Chief Tom Lipski retired effective December 1, 2022 and that PEOSH is in the process of hiring another Assistant Chief for Safety Enforcement. He

also reported that the booklet *Guidelines for Emergency Management of Firefighters* is being redesigned to illustrate special health considerations for injury in the fire service. The book has been converted to a single page algorithm reference guideline as a reference for pre-hospital and Emergency Department use. Topics include burns, cardiac events, slips, trips & falls, stroke and thermal injuries including hypothermia and heat stroke.

The Youth Firesetter Advisory Council is working on training programs for 2023.



NEW JERSEY STATE FIREMEN'S ASSOCIATION EXECUTIVE COMMITTEEMAN — ESSEX COUNTY

Richard C. Otterbein
18 Sunset Road
West Caldwell, NJ 07006

Home: 973-226-3446
Cell: 973-809-3004
Email: rotterbein@yahoo.com

Date: February 12, 2023

To: Officers and Executive Committeepersons

From: Rich Otterbein, Chairman, NJSFA Firemen's Home Liaison Committee

Subject: NJS Firemen's Home Report

Meetings: 12/10/22 Executive Board; 1/14/23 Full Board; 2/11/23 Executive Board

12/10/22 Executive Board Meeting

- By-Law Committee reviewing the need for the Executive Board; possible rotation of meeting locations; number of meetings needed to adequately operate the Home.
- Finance: Bills: \$386,185 for November operational period; Executive Board members (8) approved a motion to pay the bills.
- Census (as of 11/30/22): 56 Long Term; 7 Memory Care; 6 Residential = 69. **12/10/22 Applications Committee Report attached.**
- Next meeting: Full Board – 1/14/23, 9:30 AM, at the Firemen's Home.

1/14/23 Full Board Meeting

- COVID in the Home; 39 guests and 27 employees are involved.
- Asbestos removal to be bid; PT room and building IT work progressing.
- Finance: Bills: \$302,332.76 (12/6 through 1/10); motion to pay approved.
- Census: (as of 12/31/22): 53 Long Term; 7 Memory Care; 8 Residential = 68. As of 1/14/23 - 9 applications in progress – 4 accepted – 1 admitted. **1/14/23 Applications Committee Report attached.**
- Plans for an actuarial study discussed.
- By-Laws discussing remote meetings; remote participation; monthly meetings; issues with Executive Committee voting without full board participation.
- Manager Matthews (Cape May) asked if it was necessary for a Home Manager to file an NJSFA petition for a Manager's elective position. Mr. Ordway stated the petition was necessary for a candidate's name to be on the Caucus ballot. If a candidate does not file

a petition, his name will not be on the preprinted Caucus ballot and will have to rely on a write-in vote. In addition, Mr. Matthews again reiterated that was very disappointed that the NJSFA is getting involved in the Home's operation. Mr. Matthews indicated that the Home and the NJSFA are two separate and autonomous entities, and he believes the NJSFA wants oversight control over the Home. According to Mr. Matthews, the NJSFA responsibility is relief, and the Home's responsibility is nursing care. No further discussion took place.

- Next meeting: Executive Board – 2/11/23, 9:00 AM, at the Firemen's Home.

2/11/23 Executive Board Meeting

- Budget – current expenditures are within budget; Mr. Ordway requested that amount of money held in reserve be shown on the budget/expenditure report.
- COVID – no current cases with either guests or staff.
- Legal: Asbestos bid document completed and ready for release; personnel manual being reviewed.
- PT Room – near complete; Ordway and Otterbein viewed the room after the meeting concluded.
- Finance: Bills: \$367,635.26 (1/10 through 2/7); motion to pay approved by Manager's Executive Board.
- Census: (as of 1/31): 54 Long Term; 7 Memory Care; 8 Residential = 69. 3 Applications in process; 2 approved. **2/11/23 Applications Committee Report attached.**
- By-Laws: Chairman Jeffers and the By-Laws Committee will be making recommendations on changes to the Home By-Laws. Meeting of the Committee to be held shortly.
- In the absence of Manager Wilson (Chairman of the Home Liaison Committee), Manager Apgar reported on the January 24, 2023, Joint Committee meeting with the NJSFA Liaison Committee. Meeting was productive. More details to follow. Next meeting schedule for March 14, 2023.
- Next Meeting: Executive Board, March 11, 9:00 AM, at the Firemen's Home.

APPLICATIONS COMMITTEE REPORT

12/10/2022

The Applications Committee held their meeting, on Tuesday, Dec. 06, 2022, at 9:00am.

Attending were: Mgrs. Freeman, Washer, Jeffer, and Keyser.
Medical Staff: A. Bundrick and U. Baumgartner
Guest(s): None
Superintendent Veras

The committee reviewed five applications and they were missing information.

Since the last meeting there were two admissions through November 30, 2022. One each from Sussex and Passaic Counties.

The monthly census as of 11/30/2022:

Census: Long Term Care: 63 (includes seven in Lathrop Station)

Residential:	6
Total:	69

One guest answered his final alarm.

The next meeting will be at the home on Tuesday January 10 , 2023, at 9:00 am.

Respectfully submitted,



Albert E. Freeman II Applications Chairman

The New Jersey Firemen's Home

Census November 1st 2022, to November 30th 2022

Census as of 12/1/2022

-First Floor: 26
 -Lathrop Station Memory Care Unit: 8 63
 -Second Floor: 29
 -Residential: 6
TOTAL: 69

Passing's: 1

Resident	County	Date
John Scofield	Morris	11/22/2022

New Admissions: 1

Resident	County	Date
Leonard Saia	Passaic	11/3/2022
John Boyd	Sussex	11/30/2022

Discharged:

Resident	County	Date

12/1/2023 -- 12/31/2023

Admissions	Passed	Discharged
James Morris- Morris County 12/1/22		

ATLANTIC 0
BERGEN 13
BURLINGTON 0
CAMDEN 2
CAPE MAY 0
CUMBERLAND 0
ESSEX 7
GLOUCESTER 0
HUDSON 5
HUNTERDON 1
MERCER 1
MIDDLESEX 3
MONMOUTH 2
MORRIS 16
OCEAN 1
PASSAIC 9
SALEM 0
SOMERSET 2
SUSSEX 4
UNION 2
WARREN 1

TOTAL COUNT: 69

APPLICATIONS COMMITTEE REPORT

1/14/2023

The Applications Committee held their meeting, on Tuesday, Jan. 10, 2023, at 9:00am.

Attending were: Mgrs. Freeman, Washer, Jeffer, Miller, and Keyser.
Medical Staff: A. Bundrick and U. Baumgartner

Guest(s): None

Superintendent Veras

The committee reviewed nine applications. One was missing information. One has decided to stay in current facility. Two are still being assessed. One was rejected as beyond scope of the Home. Four were accepted. Admission dates TBD.

Since the last meeting there was one admission through December 31, 2022, from Morris County.

The monthly census as of 12/31/2022:

Long Term Care: 60 (includes seven in Lathrop Station).

Residential: 8

Total: 68

The next meeting will be at the home on Tuesday February 7, 2023, at 9:00 am.

Respectfully submitted,

Albert E. Freeman II Applications Chairman

The New Jersey Firemen's Home

Census December 1st 2022 - December 31st 2022

Census as of 1/9/2023

-First Floor:	25	} 60
-Lathrop Station Memory Care Unit:	8	
-Second Floor:	27	
-Residential:	8	
<u>TOTAL: 68</u>		

Passing's:

Resident	County	Date

New Admissions: 1

Resident	County	Date
James Morris	Morris	12/1/22

Discharged:

Resident	County	Date

1/1/2023 – 1/10/2023

Admissions	Passed	Discharged
	James Morris- Morris County 1/5/23	

ATLANTIC	0
BERGEN	13
BURLINGTON	0
CAMDEN	2
CAPE MAY	0
CUMBERLAND	0
ESSEX	7
GLOUCESTER	0
HUDSON	5
HUNTERDON	1
MERCER	1
MIDDLESEX	3
MONMOUTH	2
MORRIS	15
OCEAN	1
PASSAIC	9
SALEM	0
SOMERSET	2
SUSSEX	4
UNION	2
WARREN	1

TOTAL COUNT: 68

APPLICATIONS COMMITTEE REPORT

2/11/2023

The Applications Committee held their meeting, on Tuesday, Jan. 6, 2023, at 9:00am.

Attending were: Mgrs. Freeman, Washer, Jeffer, Miller, and Keyser.

Medical Staff: A. Bundrick and U. Baumgartner

Guest(s): None

Superintendent Veras

The committee reviewed 4 applications. Four were accepted
Since the last meeting there were four admission through January 31, 2022. One will be admitted next month.

The monthly census as of 1/31/2022:

Long Term Care: 61 (includes seven in Lathrop Station).

Residential: 8

Total: 69

Two residents answered their alarm. One each from Hunterdon and Hudson counties.

The next meeting will be at the home on Tuesday March 7 , 2023, at 9:00 am.

Respectfully submitted,

Albert E. Freeman II Applications Chairman



NEW JERSEY STATE FIREMEN'S ASSOCIATION
EXECUTIVE COMMITTEEMAN — ESSEX COUNTY

Richard C. Otterbein
18 Sunset Road
West Caldwell, NJ 07006

Home: 973-226-3446
Cell: 973-809-3004
Email: rotterbein@yahoo.com

Date: February 7, 2023

Subject: NJSFA/Firemen's Home Joint Meeting Notes

Attendees:

NJSFA Liaison Committee: Rich Otterbein, Jerry Naylis, Andy Mazzarella, Larry Handlin (excused)

Firemen's Home Liaison Committee: Glenn Wilson, George Heflich, Tim Apgar

In attendance: John Veras, Superintendent

The first meeting of the joint NJSFA/Firemen's Home Liaison Committee commenced at 10:00 AM on January 24, 2023.

General Opening Statement: These meetings are being held to establish an open dialogue platform between the two organizations. The intent of this effort is for the parties to work together in a collaborative way with the primary focus being future Home planning for the betterment of all New Jersey firefighters.

Discussions concerning the following items held:

- 1. Agreed that the Home will prepare a future (5 year? strategic) plan for the Home.**
- 2. Resident Information – 14 residential beds; 72 long term beds; 10 memory care beds; total beds 96 – 7 guests in residential; 52 guests in long term; 8/9 guests in memory care.**

3. Reasons for denying Home entrance – the only reason for access denial (other than incomplete application or lack of pre-admission medical workup) is psychological; if a person is or is found to be combative.
4. Budget: NJSFA would like to participate in the Home budget process before the budget is formally introduced for vote. NJSFA President Ordway does receive the Budget prior to formal introduction and it is forwarded to the NJSFA Executive Committee. This occurs after the budget has been finalized for Manager approval. The NJSFA would like to participate in the budgeting process before formal introduction.
5. Budget: The Home estimates 80 residents as a basis for budgeting cost per resident. Past history indicates the Home occupancy has not exceeded 70 residents. During COVID times, the occupancy was much lower.
6. The Home reserve (surplus) has increased over recent times. The need for a \$5 to \$7 million reserve (surplus) was discussed. Why is this amount necessary and is the amount reasonable when in an emergency condition, the NJSFA can assist?
7. The Home is planning to conduct an actuarial study.
8. Qualification to Enter the Home: A discussion concerning the 1-year rule to qualify for entrance to the Home took place. Managers Apgar and Heflich indicated that this rule is currently under evaluated by the Home By-Laws Committee and a change to the rule is expected to be proposed.
9. Items raised for potential future planning discussion: possible transportation service to and from the Home for family members unable to travel to the Home to visit love ones; potential addition of a small residential building (guest house/quarters) to service love ones traveling to the Home from long distances and/or to service those who travel to the Home for residents on Hospice or facing imminent death; local firefighter residential facility for medical rehabilitation purposes; capability for borrowing money for capital projects; potential need for additional memory care capacity; potential cancer screening service at the Home (noting that the NJSFA is currently working with State Legislators in this area).

All participants agreed that our discussions were positive and recognized both the need and benefit of working together for the benefit of all New Jersey firefighters. The meeting adjourned at 11:45 AM. The next meeting was tentatively scheduled for March 14, 2023. We encourage both organizations to support this effort and these discussions.

Compendium Committee Meeting Minutes

January 26, 2023

The meeting of the Compendium Committee was called to order at 9:00am by Chairman Frank Walker

ATTENDEES: Chairman Walker, Executive Committee Members , Dan Speigel, Glenn Roemmich John Lane, Konrad Mellert, and Officers President Ordway, Vice President Hankins, Secretary Pelaia, First Assistant Secretary Martone, Second Assistant Secretary Dreby and Field Examiner Hollingsworth . **EXCUSED:** Executive Committee Members, Dan Scheuer, and Eugene Minnell.

Item #1: Chairman Walker then put forth for discussion the addition to Article 11 Discipline, of the Compendium as a section regarding Moral Turpitude which was discussed at the last Compendium Committee meeting and was tabled by the Executive Committee for further information regarding the definition of Moral Turpitude. Chairman Walker then read the definition which Counsel Cavallo drafted for the Committee. President Ordway then went through the steps regarding the removal of a member The first step is that after the member is convicted, the Local Association must notify us that they want the person to be removed. The second step is that the accused is afforded a hearing in front of the Advisory Committee and the third step is that final action by the Executive Committee. It was then discussed and agreed upon that the three steps noted above will be made part of Article 11.

Item #2: There was discussion regarding Health Care Benefits eligibility for spouses and domestic partners It was discussed and agreed that they will receive the benefit like the way it is handled with Burial Benefits. **The following will be added to the Compendium Article VII Section 4. "Article VII, Section 4 : If the surviving spouse, civil union partner, or domestic partner was living separately, and maintaining a separate residence from his or her spouse, civil union partner or domestic partner, at the time of death, then their eligibility for Relief and/or Health Care shall be determined by the Advisory Committee.**

Item #3: There was discussion on a possible scale, like the scale for qualification, for Relief. President Ordway then brought forward that using a scale may be too cumbersome. He suggests that we initiate something similar to 1 to 3 years of qualifying service, a member is entitled to Local Relief, a member who has 4 to 6 qualifying years of service is entitled to Special Relief and a member who has 7 or more (Qualified Member) is entitle to Supplemental Relief. After much discussion it was decided to continue the current way that Relief is granted. Discussion then followed if an Association has a million dollars in their treasury, should they be able to grant Special Relief from their treasury. It was agreed to bring forth to the Executive Committee that any Association that has a million dollars in their treasury and receives and Application for Special Relief must forward the application for Special Relief to our office and if

approved the application will be forwarded to the Local Association for payment to the applicant,

Item #4: There was discussion regarding a non-qualified member who is injured in the line of duty. Should the member not return to duty due to total Disability, they should be entitled to be qualified so that they may receive maximum Burial Benefit and Health Care Benefits. The committee voted Yes. A new section (11) will be added to Article 4

Item #5: There was discussion on the subsidy scale that was discussed at the Executive Committee last November. A proposed scale was distributed to the Committee Members. After much discussion by the committee, it was determined to recommend to the Executive Committee to keep the threshold for Subsidy at \$50,000 and raise the subsidy amount paid by the State Association to \$17,500.00.

Item # 6 President Ordway then distributed the Retention of Records Document which was submitted by Assistant Counsel Morris. President Ordway stated that this will be part of the attachments of the Compendium.

Item #7 There was a discussion regarding Per Diem Firefighters and how is their credit towards Qualification calculated. After much discussion the committee decided that this is a local issue and the decision is left to each local.

Item #8 Secretary Pelaia is in the process to update the Written Compendium and distributed a draft copy to the committee. He asked then to review it and if they have any corrections to please let him know. The updated Compendium will be put on the website when completed. The Master Copy is now in a Word Document so that Corrections can be made as they become effective. All members were asked to E-Mail Secretary Pelaia with their corrections.

Meeting Adjourned at 10:20am

Respectfully submitted,

Thomas J. Pelaia

Secretary

NEW JERSEY STATE FIREMEN'S ASSOCIATION

Comparison 2021 vs 2022

<u>JANUARY - SEPTEMBER</u>	<u>1/1/2021</u> <u>thru 12/31/2021</u>		<u>1/1/2022</u> <u>thru 12/31/2022</u>		<u>Incr. \$ Paid</u>	<u>Incr. % Paid</u>	<u>Paid out by</u>
* Healthcare - FF	\$3,886,605.46	148	\$6,783,583.73	233	\$2,896,978.27	74.54%	State Office
* Healthcare - Sp	\$166,034.49	53	\$1,512,508.69	134	\$1,346,474.20	810.96%	State Office
Special Relief	\$794,460.00	182	\$975,801.00	201	\$181,341.00	22.83%	State Office
Total - State	\$4,847,099.95		\$9,271,893.42		\$4,424,793.47	91.29%	

<u>BURIAL CLAIMS</u> <u>JANUARY - DECEMBER</u>	<u>1/1/2021</u> <u>thru 12/31/2021</u>		<u>1/1/2022</u> <u>thru 12/31/2022</u>		<u>Incr. \$ Paid</u>	<u>Incr. % Paid</u>	<u>Paid out by</u>
Burial Claims	\$11,781,343.10	1037	\$12,239,524.02	1052	\$458,180.92	3.89%	State Office

- * 2022 Healthcare payments are going to members from all 21 Counties
- * 507 Firefighters since inception 1/2017
- * 218 spouses since inception 1/2021

Local Relief Paid Comparison - Local & Supplemental Actual Paid Combined - Paid out by Local

	<u>YTD Total</u>	<u>Incr/Decr from P/Y</u>	<u>PCT</u>		<u>2023</u>
2018	\$4,283,313.18			1Qtr	
2019	\$4,736,931.39	\$453,618.21	11%	2Qtr	
2020	\$4,736,568.64	-\$362.75	0%	3Qtr	
2021	\$4,635,913.57	-\$100,655.07	-2%	4Qtr	
2022	\$5,127,076.83	\$491,163.26	11%		
					<u>\$0.00</u>

2022 Relief/Convention/Administrative Expense Analysis

Year	Relief	Spec. Relief	Total Relief	Delegates	Life Members	Total Conv.	Admin Exp	Total D/LM/AE
2007	4,323,857.11	103,750.00	4,427,607.11	1,322,911.40	1,006,781.27	2,329,692.67	1,991,002.21	4,320,694.88
2008	4,873,437.16	119,250.00	4,992,687.16	1,380,533.88	1,066,478.72	2,447,012.60	1,992,784.21	4,439,796.81
2009	4,935,052.48	128,000.00	5,063,052.48	1,331,725.55	1,136,190.05	2,467,915.60	2,046,409.50	4,514,325.10
2010	4,991,624.04	122,250.00	5,113,874.04	1,338,679.80	1,142,634.67	2,481,314.47	2,043,751.68	4,525,066.15
2011	5,325,118.30	177,774.00	5,502,892.30	1,379,191.90	1,203,133.46	2,582,325.36	2,049,648.22	4,631,973.58
2012	5,752,783.12	182,482.19	5,935,265.31	1,405,081.47	1,232,320.88	2,637,402.35	2,135,823.95	4,773,226.30
2013	4,784,821.54	140,500.00	4,925,321.54	1,399,641.14	1,233,225.21	2,632,866.35	2,251,932.69	4,884,799.04
2014	4,763,378.36	147,007.34	4,910,385.70	1,437,793.65	1,299,309.75	2,737,103.40	2,325,397.73	5,062,501.13
2015	4,509,537.90	143,550.00	4,653,087.90	1,447,483.61	1,269,906.75	2,717,390.36	2,430,404.99	5,147,795.35
2016	4,985,456.06	131,000.00	5,116,456.06	1,459,845.74	1,280,876.43	2,740,722.17	2,457,561.29	5,198,283.46
2017	5,138,956.92	396,632.00	5,535,588.92	1,705,477.49	1,516,955.83	3,222,433.32	2,588,181.82	5,810,615.14
2018	4,283,313.18	357,819.13	4,641,132.31	1,698,639.15	1,490,572.64	3,189,211.79	2,608,621.03	5,797,832.82
2019	4,736,931.39	427,621.69	5,164,553.08	1,707,407.09	1,524,604.15	3,232,011.24	2,691,906.46	5,923,917.70
2020	4,736,568.64	867,283.00	5,603,851.64	231,900.00	170,989.99	402,889.99	2,760,810.60	3,163,700.59
2021	4,635,913.57	794,460.00	5,430,373.57	1,648,665.11	1,490,732.92	3,139,398.03	2,823,223.22	5,962,621.25
2022	5,127,076.83	975,801.00	6,102,877.83	1,921,129.39	1,672,863.85	3,593,993.24	2,946,521.76	6,540,515.00
chg fr 2007	18.58%	840.53%	37.84%	45.22%	66.16%	54.27%	47.99%	51.38%
chg fr p/y	-2.13%	-8.40%	-3.10%	610.94%	771.82%	679.22%	2.26%	88.47%
Total	72,776,749.77	4,239,379.35	77,016,129.12	20,894,976.98	18,064,712.72	38,959,689.70	35,197,459.60	74,157,149.30
Average	4,851,783.32	282,625.29	5,134,408.61	1,392,998.47	1,204,314.18	2,597,312.65	2,346,497.31	4,943,809.95

Health Care	Total Rel/HC	Year	Rel/HC - Exp.	# W/Net Loss	# On Subsidy	# Over \$1 Mil
-	4,427,607.11	2007	106,912.23	33	75	15
-	4,992,687.16	2008	552,890.35	51	65	20
-	5,063,052.48	2009	548,727.38	99	68	25
-	5,113,874.04	2010	588,807.89	104	59	25
-	5,502,892.30	2011	870,918.72	111	54	27
-	5,935,265.31	2012	1,162,039.01	110	46	27
-	4,925,321.54	2013	40,522.50	101	45	28
-	4,910,385.70	2014	(152,115.43)	86	44	28
-	4,653,087.90	2015	(494,707.45)	85	37	30
-	5,116,456.06	2016	(81,827.40)	71	34	35
99,600.00	5,635,188.92	2017	(175,426.22)	129	28	36
141,376.99	4,782,509.30	2018	(1,015,323.52)	105	28	37
329,791.83	5,494,344.91	2019	(429,572.79)	108	31	41
1,573,001.17	7,176,852.81	2020	4,013,152.22	25	39	46
4,052,639.95	9,483,013.52	2021	3,520,392.27	132	21	47
8,296,092.42	14,398,970.25	2022	7,858,455.25	217	26	48
8229.41%	225.21% chg fr 2007		7250.38%	chg fr 2007	557.58%	220.00%
104.71%	51.84% chg fr p/y		123.23%	chg fr p/y	64.39%	2.13%
14,492,502.36	97,611,509.31	Total	16,913,845.01			
2,415,417.06	6,100,719.33	Average	1,057,115.31			